



**ACOM POLICY 446, ATTACHMENT A,  
AHCCCS APPEAL OR SERIOUS MENTAL ILLNESS GRIEVANCE FORM**

MEMBER/APPLICANT INFORMATION

NAME (LAST, FIRST, ~~M~~MIDDLE ~~I~~INITIAL): \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

RELATIONSHIP TO THE MEMBER/APPLICANT:  
(i.e. Provider, Parent, or Guardian) \_\_\_\_\_

NAME OF ~~PERSON~~PERSON INDIVIDUAL<sup>1</sup> FILING FORM (IF DIFFERENT FROM ABOVE)

NAME (LAST, FIRST, MIDDLE  
INITIAL M.I.): \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_

**DESCRIPTION OF APPEAL OR GRIEVANCE:** (Please include dates, names, locations, also any other attempts to resolve the problem, attaching additional pages as necessary.)

[Empty text box for description of appeal or grievance]

**WHAT SOLUTION DO YOU WANT?**

[Empty text box for solution]

<sup>1</sup> Revised from 'person' to 'individual'



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**CONTINUATION OF SERVICES:**

For members with a Serious Mental Illness, your services under appeal will be continued during the appeal process, unless doing so poses a serious threat of harm to you or others.

For appeals relating to Title XIX or XXI services, please check *one* of the following:

I am requesting that the services I am appealing be continued during the appeal process. I understand that if I lose my appeal, I may be required to pay for the cost of the services that were continued during the appeal process.

I do not want the services I am appealing to be continued during the appeal process.

~~CLIENT PERSON'S MEMBER/APPLICANT<sup>2</sup>~~

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PROVIDER, PARENT, OR GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

<sup>2</sup> Revised to Member/Applicant to align with section above